



SELF-FUNDED PLANS, INC.  
 1432 Hamilton Avenue  
 Cleveland, Ohio 44114-1146  
 (216) 566-1455 or  
 1-800-722-7374

**DEPENDENT TERMINATION OF COVERAGE FORM**

**TO BE COMPLETED BY EMPLOYER**

NAME OF EMPLOYER: \_\_\_\_\_ CO. # \_\_\_\_\_

NAME OF EMPLOYEE: \_\_\_\_\_ EMPLOYEE SOC. SEC. #: \_\_\_\_\_

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This form is to be used when spouse and/or dependent child(ren) coverage (**but not employee's coverage**) under your plan terminates. Complete Section A for those dependents who have experienced a Qualifying Event, notified you within 60 days of the occurrence of the Qualifying Event and who should receive an Election Form pursuant to COBRA. Complete Section B for those dependents who have **NOT** experienced a Qualifying Event, OR who failed to notify you within 60 days of the occurrence of the Qualifying Event. **Please use the appropriate code.**

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**Section A - WILL RECEIVE COBRA ELECTION FORM**

**QUALIFYING EVENT CODES**

- 1.) Divorce or Legal Separation from employee
- 2.) Dependent child losing dependent status

DEPENDENT NAME	QUALIFYING EVENT CODE	DATE OF QUALIFYING EVENT	HEALTH BENEFITS TERMINATE ON*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DEPENDENT ADDRESS: \_\_\_\_\_  
STREET

\_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE

THE EMPLOYEE AND/OR QUALIFIED BENEFICIARY HAS **60 DAYS** FROM THE DATE OF THE QUALIFYING EVENT TO NOTIFY THE EMPLOYER THAT THEY ARE INTERESTED IN OBTAINING COBRA INFORMATION.

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**Section B - WILL NOT RECEIVE COBRA ELECTION FORM**

**NON-QUALIFYING EVENT CODES**

- A.) Waiver of dependent coverage
- B.) Going on to another plan
- C.) Failure to notify within 60 days:
  - 1) Divorce or legal separation from employee
  - 2) Dependent child losing dependent status

DEPENDENT NAME	NON-QUALIFYING EVENT CODE	HEALTH BENEFITS TERMINATE ON*
_____	_____	_____
_____	_____	_____
_____	_____	_____

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**TO BE COMPLETED BY EMPLOYER**

Date notified of Qualifying Event \_\_\_\_\_

Submitted by \_\_\_\_\_ Today's date \_\_\_\_\_

\*COVERAGE ENDS AT MIDNIGHT ON DATE LISTED